

## **MINUTES**

July 26, 2010

The regularly scheduled meeting of the Board of County Commissioners was called to order this 26th day of July 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman  
George Skinner, Vice-Chairman  
Rod Cleveland, Member  
Tammy Howard, Secretary

Others present were: David Batton, Christine Brannon, Melinda Duke, Brenda Wakeman, Denise Ellison, James Tyree, Peggy Laizure, Deborah VanWye and Sherrie Autry.

George Skinner moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of July 19, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, due to so many line items, accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1472 – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material. The bid term will be from August 11, 2010 through February 10, 2011. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

<b>CLEVELAND COUNTY BID SUMMARY</b>					
<b>List of Individual Bidders</b>					
	Paving Materials Inc.	T.J. Campbell Construction Co.	Logan County Asphalt Co.	Haskell Lemon Construction Co.	<b>Page 1</b>
BID: <b>#HWY-1472</b>					
DEPT: Co. Commissioners					
DATE OPENED: 7-26-10					Awarded To:
	1	2	3	4	Tabled on 7-26-10
<b>List of Individual Items:</b>					
Six-Months (6) Non-Encumbered					
Contract for Asphalt Materials					
for the County Commissioners					
The bid term will be from August 11, 2010 through February 10, 2011.					
Contact Person:	Clint Hurt	O'Flynn Sewell	Tim McBride	Bob Lemon	
Title:	Plant Manager	Vice President	Plant Operator	Vice President	
Address:	2401 S. Broadway Moore, OK 73160	P. O. Box 15129 Oklahoma City, OK 73147	2905 Commerce Blvd. Guthrie, OK 73044	P.O. Box 75608 Oklahoma City, OK 73147	
Telephone Number:	405-317-2607	405-672-6768	405-282-3711	405-947-6069	
Fax Number:	405-793-9989	405-672-9890	405-260-1701	405-947-6068	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	
PA-102(1982)					

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, to table Award and/or Reject, County Bid #HWY-1471 – Non-Encumbered contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from August 5, 2010 through November 4, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the request between the Cleveland County Commissioners and Tidelands Geophysical Company Industries, Inc. to conduct a 3-D Geophysical survey in Cleveland County on county roads and easements within boundaries of Washita Bend 3D Geophysical Survey.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve a Resolution of the Board of County Commissioners of Cleveland County establishing the 911 emergency telephone fee rate for calendar year 2011 for service fees at current level of 3%, pursuant to the Nine-One-One Emergency Act, 63 O.S. Supp., 1987, Section 2811 et seq.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Addendum to Professional Services Agreement between the Cleveland County Assessor and Colorado Customware, Inc. for support fees in the amount of \$65,431.00. Marshall & Swift Cost Tables \$15,000.00, and the current hourly rate of \$150.00. The Contract will be in effect from July 1, 2010 through June 30, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Copier Maintenance Agreement between the Cleveland County Emergency Management and Sooner Copy Machines, Inc. for a RICOH #AF350E in the amount of \$200.00 which covers one year and 20,000 allowable copies per year. Additional copy charge of .01¢ over allowable copies. The Contract will be in effect from July 1, 2010 through June 30, 2011.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Contract between the Cleveland County Health Department and Esther Louise Shafer for services as a teaching assistant for Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for teaching assistant services and \$.50 per mileage in accordance with the State Travel Reimbursement Act (STRA), not to exceed \$9,600.00. Contract period will be from August 2, 2010 through June 30, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve a Copier Equipment Maintenance Agreement between the Cleveland County Purchasing Department and Oklahoma Office Systems, LLC for a Bizhub c360, S/N #AEOD011008018. Agreement includes all labor, parts and supplies. Black/white copies billed monthly at \$.0065 per copy and color copies billed monthly at \$.065 per copy. Agreement term is from July 14, 2010 through June 30, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Request for Approval of Allocation of Alcoholic Beverage Tax in the amount of \$23,045.70.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Cash Fund Appropriations:

a. Sheriff's Service Fee Fund	\$ 40,917.85
b. Sheriff's Courthouse Security Service Fee Fund	4,009.55
c. Sheriff's Jail Fund	7,927.96
d. Sheriff's Revolving Fund	75,000.60
e. Sheriff's Federal Share Revenue Fund	3,157.74
f. Sheriff's Commissary Fund	12,056.40
g. Treasurer's Certification Fee Fund	4,950.00
h. County Clerk's Lien Fee Fund	3,738.60
i. County Clerk's Preservation Fee Fund	26,637.53

j. Court Clerk's Revolving Fund	12,211.26
k. Fair Board Fund	15,306.70
l. Bridge Capital Improvement	96.42
m. Highway Unrestricted	461,206.10
n. Commissioner's Building Fund	20.77
o. D.A. Incarceration Costs Fund	362.18
p. Assessor's Revolving Fund	2,281.56
q. Sales Tax Fund	596,072.53
r. Child Abuse Prevention Fund	209.90
s. S.T.O.P. Violence Against Women Grant Fund	3,810.00
t. Drug Court Revolving Fund Adult	1,040.00
u. Co Bridge & Road Improvement Fund	52,254.97

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Blanket Purchase Orders submitted from the following Departments:

a. Sheriff's Department:	
11-0840 – B2A American Elevator Company, Inc.	\$ 711.00
11-0860 – R3BS2A Natural Water Company	\$ 250.00
11-0912 – CFBJ2 Hy-Pride Janitorial Supply	\$ 300.00
b. OSU Extension Center:	
11-0854 – E2 Eureka Water Company	\$ 900.00
c. Building Maintenance:	
11-0830 – SM2 J.D. Thompson & Associates, Inc.	\$3,000.00
d. Purchasing:	
11-0850 – SP2 Oklahoma Office Systems	\$ 200.00
e. District #2 Warehouse:	
11-0917 – T2A P & K Equipment, Inc.	\$1,500.00
11-0918 – T2A Southern Tire Mart	\$1,500.00
f. District #3 Warehouse:	
11-0835 – T2A Warren Cat	\$2,500.00
11-0919 – T2A P & K Equipment, Inc.	\$1,000.00
11-0920 – T2A Mid-West Hose & Specialty	\$ 750.00
11-0921 – T2A Edward's Canvas, Inc.	\$ 500.00
11-0922 – T2A Warren Cat	\$2,500.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-0130 – H2	10-3305 – MD1C
10-0132 – H2	10-3559 – MD2
10-0133 – H2	10-5088 – MD1A
10-0492 – C2	
10-0493 – C2	10-2310 – CFBJ2

10-0910 – R3BS2A  
10-3493 – SM2  
10-3721 – C2

10-0038 – T2A	10-1753 – T2A
10-0070 – T2A	10-2002 – T2A
10-0090 – T2A	10-2004 – T2A
10-0093 – T2A	10-2107 – T2A
10-0094 – T2A	10-2231 – T2A
10-0261 – T2A	10-2275 – T2A
10-0265 – T2A	10-2276 – T2A
10-0276 – T2A	10-2280 – T2A
10-0316 – T2A	10-2304 – T2A
10-0511 – T2A	10-2404 – T2A
10-0513 – T2A	10-2446 – T2A
10-0519 – T2A	10-2476 – T2A
10-0551 – T2A	10-2691 – T2A
10-0553 – T2A	10-2710 – T2A
10-0617 – T2A	10-2781 – T2A
10-0636 – T2A	10-2828 – T2A
10-0811 – T2A	10-2863 – T2A
10-0848 – T2A	10-3037 – T2A
10-0934 – T2A	10-3049 – T2A
10-1086 – T2A	10-3059 – T2A
10-1148 – T2A	10-3105 – T2A
10-1322 – T2A	10-3107 – T2A
10-1323 – T2A	10-3109 – T2A
10-1345 – T2A	10-3402 – T2A
10-1431 – T2A	10-3455 – T2A
10-1449 – T2A	10-3540 – T2A
10-1638 – T2A	10-3568 – T2A
10-1680 – T2A	10-3569 – T2A
10-1683 – T2A	10-4177 – T2A
10-1684 – T2A	10-4239 – T2A
10-1730 – T2A	10-4529 – T2A
10-1733 – T2A	10-4697 – T2A
10-1749 – T2A	10-4851 – T2A
	10-5311 – T2A

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 10/11</u>	
a. General Fund	\$ 743,355.71
b. Highway Fund	236,177.20
c. Health Fund	106,855.81
d. Sheriff Revolving Fund	6,100.32
e. Sheriff Commissary Fund	953.54

f. Sheriff Jail Fund	926.02
g. County Clerk Preservation Fee Fund	23,122.62
h. Drug Court Revolving Fund Adult	236.02
i. Fair Board Fund	4,544.86

FY 09/10

a. General Fund	\$ 45,945.01
b. Highway Fund	25,131.73
c. Health Fund	457.00
d. Sheriff Service Fee Fund	420.48
e. Sheriff Federal Share Revenue Fund	10,315.00
f. Sheriff Jail Fund	662.35
g. Sheriff Revolving Fund	59.49

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(Clerk's Note: the agenda was posted on 7-23-2010 @ 8:05 a.m.)